

Lake Region State College

Faculty Evaluation

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|------------------|--------------|---------------------------------|
| Instructor Name: | Jane Overmoe | Class: Fund. of Pub Spkg #33700 |
| Evaluator: | Jim Hunt | Date: 11/3/10 |
| Comments: | | |

n/a=not applicable 5-excellent 4-good 3-fair 2-poor 1-none

A. CURRICULUM AND INSTRUCTIONAL MANAGEMENT

- 5 a. Course syllabi are current and contain a description consistent with the college catalog.
- 5 b. The course syllabi course objectives are stated clearly and shared with the student.
- 5 c. Course syllabi include grading procedures.
- 5 d. Course syllabi include procedures/activities for assessment of student academic achievement.
- 5 e. The instructor reviews new material for the purpose of curriculum improvement and/or development.
- 5 f. The instructor maintains accurate records of student achievement for assessment purposes.
- 5 g. The instructor manages reporting activities on time and accurately.
- 5 h. Instructional resource needs are projected and coordinated with others, i.e., librarian, other faculty, computer services.

Student evaluations contribute to improving instruction. Please provide examples:

B. CLASSROOM OBSERVATION

- 5 a. Lesson objectives were made clear to the students.
- 5 b. The instructor's presentation was well organized.
- 5 c. The instructor could communicate the subject matter to the students.
- 5 d. The instructor selected an example of the concept or principle that could be easily demonstrated or understood to clarify a point.
- 5 e. Performed the steps of the ~~demonstration~~ ^{explanation} in logical order.
- 5 f. Observed students to see that they were following the ~~demonstration~~ ^{steps of the solution}.
- 5 g. Summarized key points of ~~the demonstration~~ ^{explanation} during or at the conclusion of the ~~demonstration~~.
- 5 h. The instructor defined terms or gave background information when necessary.
- 5 i. The instructor involved the students in learning by asking questions, simulation, role playing, or other classroom activity.
- 5 j. The instructor was receptive to the expression of student views/responses.
- 5 k. The instructor answered questions clearly.
- 5 l. A lesson summary was provided by the instructor.
- 5 m. The instructor was interesting and enthusiastic.
- 5 n. The instructor's voice was audible.

C. PROFESSIONAL GROWTH

- 5 a. Attends instructional staff meetings.
- 5 b. Participates in professional activities and in-service sponsored by the college.
- 5 c. Attends state, regional, or national events/conferences to remain current in profession.
- 5 d. Applies new techniques to improve curriculum or curriculum management.

SCORES:

SECTION A

SECTION B

SECTION C

AVERAGE OF ALL ITEMS #DIV/0!

(not an average of sections)

STRENGTHS:

Provided multiple opportunities for students to incorporate their thoughts into the process of the class work

IMPROVEMENTS:

None suggested

signature of evaluator:

Jeri Hunt

date:

11/3/10

signature of instructor:

[Signature]

date:

11/3/10

* Instructor's signature indicates that he/she is aware that this form will be placed in their personnel file. The signature is not an endorsement or an indication that he/she agrees with the evaluator.

INSTRUCTOR COMMENTS:

(The instructor is encouraged to attach comments)